

Advert reference number: PM 0032 – 2018

Strategic Information Manager: School-Based HIV and GBV Prevention

As the purpose and objective of this project is to directly support the Department of Basic Education, applications from candidates currently employed by the Department of Basic Education will not be considered as we are committed to strengthening the capacity and commitment of SAG sectors.

Wits RHI, with the funding from USAID, will be implementing a School-Based HIV and Gender Based Violence Prevention Program, a 5-year co-operative agreement that will support the South African Government to reduce the incidence of HIV infection and violence among in-school adolescents 10-19 years as well as educators and support staff across four provinces in South Africa (Gauteng, KwaZulu Natal, Mpumalanga and Western Cape). This will be achieved by assisting the Department of Basic Education to implement 1) comprehensive sexuality and HIV prevention education; 2) the National School Safety Framework and SAFE schools programme; and 3) facilitate linkage to care for comprehensive SRH, HIV prevention care and support, post violence and psychosocial services.

Founded in 1994, Wits RHI is a renowned African institute in a world class African university, which works to address some of the greatest public health concerns affecting our region, including HIV and its related problems, sexual and reproductive health, and vaccinology. We use a multi-pronged approach to improve health outcomes at both national and global levels and have a vast research and programmatic footprint across the region. The Institute is a WHO and UNAIDS collaborating centre and UNFPA strategic partner.

Wits RHI is seeking to hire a Strategic Information Manager

Main purpose of the job

To lead technical expert responsible for all strategic information responsibilities related to the program, including all monitoring, evaluation, analytics, and reporting of performance and results.

Location

08 Blackwood Avenue - Parktown

Key performance areas

- To lead Activity efforts to strengthen monitoring and evaluation, and performance reporting across the geographic areas of Activity, which may include overseeing support to sub-awards to monitor, document and analyze the performance of their SAFE school activities and ensure data quality.

- To liaise with relevant technical advisers and counterparts responsible for district and provincial level strategic information and monitoring and evaluation and support coordination with national management information system.

Required minimum education and training

- A Masters degree in public health, monitoring and evaluation, epidemiology, social work, , biostatistics, statistics, analytics or a related field is required.

Required minimum work experience

- Minimum of 8 years of work experience in designing, establishing, and managing monitoring and evaluation systems, ensuring data quality, and managing data intensive, performance-based programs funded by PEPFAR;

Desirable additional education, work experience and personal abilities

- Demonstrated ability to be the senior technical specialist and as a senior subject matter expert in data analytics
- Demonstrated ability to perform robust data extraction from internal and external information systems
- Demonstrated ability to perform complex data analytics utilizing Microsoft Excel, STATA, and/or Business Intelligence tools
- Demonstrated ability in uploading and reporting on DATIM;
- Demonstrated ability to prepare expert quality data visualizations
- Demonstrated ability to perform complex data quality analyses and make recommendations based on findings
- Demonstrated ability to portray complex data sets in easy to understand formats including visualizations
- Demonstrated working knowledge of South Africa's education, health and social service information systems and monitoring and evaluation processes as it relates to data collection for performance based reporting
- Demonstrated knowledge and working experience in the use of mapping and other similar tools (including computer software programs) to target program interventions and resources
- Demonstrated written, presentation, communication and organizational skills in English.
- Exceptional organizational and administrative skills with working knowledge of Microsoft Office.

- Demonstrated ability to manage large teams and effectively coordinate with a range of stakeholders including government, community and other civil society organizations, and the private sector;
- Demonstrated working knowledge of U.S. Government program management regulations; and
- Demonstrated written, presentation, communication and organizational skills in English
- Able to maintain confidentiality, tact and professionalism at all times.
- Able to exercise discretion, high levels of initiative and independent decision-making.
- Self-motivated, able to work independently and work as part of a multidisciplinary team.
- Attention to detail.
- The environment may at times be busy, noisy and need excellent organisational, time and stress management skills to complete the required tasks.

Should you be interested in applying for this vacancy, please submit (1.) a cover letter (maximum one page) that clearly states which vacancy you are applying for and (2.) a detailed CV to: **Puleng Makau** at Vacancy7@wrhi.ac.za. **Subject Heading of email must read: Advert reference number: PM 0032 – 2018 and Job Title of position applied for.**

Those applicants that do not adhere to the above will not be considered for the respective position applied for.

The closing date for all applications is **15 January 2019**.