

**Advert reference number: PM 0038 – 2018**

## **National School Safety Manager: School Based HIV and GBV Prevention**

As the purpose and objective of this project is to directly support the Department of Basic Education, applications from candidates currently employed by the Department of Basic Education will not be considered as we are committed to strengthening the capacity and commitment of SAG sectors.

Wits RHI, with the funding from USAID, will be implementing a School-Based HIV and Gender Based Violence Prevention Program, a 5-year co-operative agreement that will support the South African Government to reduce the incidence of HIV infection and violence among in-school adolescents 10-19 years as well as educators and support staff across four provinces in South Africa (Gauteng, KwaZulu Natal, Mpumalanga and Western Cape). This will be achieved by assisting the Department of Basic Education to implement 1) comprehensive sexuality and HIV prevention education; 2) the National School Safety Framework and SAFE schools programme; and 3) facilitate linkage to care for comprehensive SRH, HIV prevention care and support, post violence and psychosocial services.

Founded in 1994, Wits RHI is a renowned African institute in a world class African university, which works to address some of the greatest public health concerns affecting our region, including HIV and its related problems, sexual and reproductive health, and vaccinology. We use a multi-pronged approach to improve health outcomes at both national and global levels and have a vast research and programmatic footprint across the region. The Institute is a WHO and UNAIDS collaborating centre and UNFPA strategic partner.

Wits RHI is seeking to hire a National School Safety Manager. To be based in Parktown, Johannesburg.

### **Main purpose of the job**

The National School Safety Manager will work together with the Capacity Building Manager, Community Services and Linkage Manager and Programme Manager to develop, coordinate and monitor implementation strategies as it relates to supporting DBE: School Safety Directorate in rolling out the National Schools Safety Framework (NSSF) across designated districts across 4 provinces. The NSSF team under the leadership of the NSSF Manager will liaise with DBE provincial coordinators to plan the roll out of training, assessments, development and implementation of action plans and measuring progress and compliance. They will work closely with provincial and district school safety coordinators to ensure progress against the work plan and provision of regular feedback to the Chief of Party as well as National, provincial and district DBE School Safety Directorate regarding progress made towards targets.

## Key performance areas

- Oversee the implementation of National School Safety Framework activities across all 4 provinces
- In collaboration with Provincial and District Safety Coordinators mainstream activities related to NSSF to ensure effective implementation and reducing incidence of violence
- Working with District and School Management Teams with the intension to strengthen schools as the hub of safety for both learners and educators
- Support operationalisation of policies, especially School Safety Policy in schools.
- Facilitate the establishment of School safety committees with drafting School Safety Action Plans.
- Liaise with external stakeholders, in particular DBE re the progress made on NSSF activities
- Support District and Provincial DBE coordinators to carry out school safety audits in all the selected schools.
- Familiarity with the Whole School Approach.
- Foster inter-agency collaboration and initiatives to address concerns around physical infrastructure to address safety in schools.
- Training in First Aid (Occupational Health and Safety)
- Coordinate quarterly district level quality improvement meetings with the safety coordinators
- Ensure that program information is accurately and promptly communicated from and to the field;
- Work closely with other portfolio leads to ensure synergy and layering and improve team work
- Ensure that a spirit of motivated teamwork and open communication is maintained throughout the project sites.

## Required minimum education, training and experience

- Master's degree in Education or Social sciences and Project Management and or Public Health
- At least 5-10 Years of experience working in HIV/AIDS and Gender Based Violence with a focus on sexual reproductive health, Gender Based Violence (GBV) and youth programs.
- Experience in working with SAG ministries (DBE, DSD, DOH and other government departments.
- Comprehensive understanding and knowledge of National School Safety Framework (NSSF) and understanding of school safety issues.
- Familiarity with adult learning environment and delivering training to the workforce in education, social services and health sector
- Proven Capacity building and training experience and mastery of adult learning and education, management and implementation of gender based violence.
- Experience with PEPFAR funded project will be an added advantage

*The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful. In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.*

- Excellent written and oral communication skills in English, including report writing.
- Excellent training skills in working with adult learners, particularly at the community level; experience in an appreciative approach a plus.
- Able and willing to work flexible hours as needed and without constant or close supervision.
- Demonstrated leadership and team-building skills;

#### **Required minimum work experience**

- Demonstrated role in strengthening coordination and project management
- Understanding of the school environment and experience in working with government departments at on a TA or advisory capacity
- Experience in facilitation and coordination of adult learning and prevention work

#### **Desirable additional education, work experience and personal abilities**

- Able to maintain confidentiality, tact and professionalism at all times.
- Able to exercise discretion, high levels of initiative and independent decision-making.
- Self-motivated, able to work independently and work as part of a multidisciplinary team.
- Attention to detail.
- The environment may at times be busy, noisy and need excellent organizational, time and stress management skills to complete the required tasks.
- Able and willing to work flexible hours as needed and without constant or close supervision
- Must be a South African national or permanent resident with fluency in English and in at least one local indigenous South African language;
- Must have a valid South African driver's license and be willing to travel

Should you be interested in applying for this vacancy, please submit (1.) a cover letter (maximum one page) that clearly states which vacancy you are applying for and (2.) a detailed CV to: **Puleng Makau** at [Vacancy7@wrhi.ac.za](mailto:Vacancy7@wrhi.ac.za) **Subject Heading of email must read: Advert reference number: PM 0038 – 2018 and Job Title of position applied for.**

Those applicants that do not adhere to the above will not be considered for the respective position applied for.

The closing date for all applications is **15 January 2019**.