

Advert reference number: PM 0037 – 2018

Master Trainer: School-Based HIV and GBV Prevention X 8

As the purpose and objective of this project is to directly support the Department of Basic Education, applications from candidates currently employed by the Department of Basic Education will not be considered as we are committed to strengthening the capacity and commitment of SAG sectors.

Wits RHI, with the funding from USAID, will be implementing a School-Based HIV and Gender Based Violence Prevention Program, a 5-year co-operative agreement that will support the South African Government to reduce the incidence of HIV infection and violence among in-school adolescents 10-19 years as well as educators and support staff across four provinces in South Africa (Gauteng, KwaZulu Natal, Mpumalanga and Western Cape). This will be achieved by assisting the Department of Basic Education to implement 1) comprehensive sexuality and HIV prevention education; 2) the National School Safety Framework and SAFE schools programme; and 3) facilitate linkage to care for comprehensive SRH, HIV prevention care and support, post violence and psychosocial services.

Founded in 1994, Wits RHI is a renowned African institute in a world class African university, which works to address some of the greatest public health concerns affecting our region, including HIV and its related problems, sexual and reproductive health, and vaccinology. We use a multi-pronged approach to improve health outcomes at both national and global levels and have a vast research and programmatic footprint across the region. The Institute is a WHO and UNAIDS collaborating centre and UNFPA strategic partner.

Wits RHI is seeking to hire eight (8) Master Trainers to be recruited from and working in the following provinces: Western Cape (1); Gauteng (2); Mpumalanga (2) and Kwa Zulu Natal (3).

Locations

- 2 (two) in City of Johannesburg
- 2 (two) in Ethekewini
- 1 King Cestwayo
- 1 Western Cape (City of Cape Town)
- 1 in Ehlanzeni (Mpumalanga)
- 1 in Gert Sibande (Mpumalanga)

Main purpose of the job

He/She will be responsible, in collaboration with the Chief of Party (COP), Project Manager and Capacity Building Manager, for organizing and conducting training of trainers (ToT) on Comprehensive Sexuality Education (CSE), National School Safety Framework, SAFE Schools Program and relevant HIV and GBV prevention activities in the educational districts as stipulated above. He/she will directly provide training to educators and district education officials who will be implementing CSE, NSSF and SAFE schools activities in the districts and at school level. It is anticipated that this position will combine training management and district coordination of some additional project activities in

The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful. In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.

select provinces, as needed. The Master Trainer is expected to clearly articulate clearly and courteously with officials at the Provincial and District Offices of the Department of Basic Education and USAID mission, and should be able to develop and maintain positive relationships all program stakeholders. The job requires adherence to Wits RHI policies and procedures. This position reports to the Capacity Building Manager and Provincial Coordinator.

Key performance areas

- In collaboration with the Provincial Managers, develop and monitor district implementation plans which include CSE, NSSF, Linkage to Care and SAFE schools activities
- Organize and implement a training plan on Comprehensive Sexuality Education, National School Safety and SAFE schools for the educational districts in which he/ she is working, including conducting ToTs at the district level.
- Design and implement a mentoring plan for the educators who participate in the CSE and NSSF training
- Establish and maintain effective working relationships with provincial and district officials working in education and health; collaborate with Wits RHI implementing and M&E partners at provincial and district levels
- Train and work with district officials and others to serve as mentors to educators as they implement Scripted Lessons Plan for Sexuality education, HIV and Violence prevention in their schools.
- Provide input on materials development as needed
- Ensure recording and reporting of training and mentoring data
- Participate in review and interpretation of data analysis for project learning and improvement
- Participate in records maintenance activities (as required)
- Provide reports on activities, as required
- Works with the project steering and technical committee to revise training materials and plans, as required

Work closely and coordinate activities with other project staff working in the province, as well as Provincial and District Education officials

Required minimum education and training

- Bachelor's Degree in Education or equivalent with 2 – 3 years relevant experience
- Experience training educators in CSE and/or HIV prevention, school safety and violence prevention education; additional experience training health or other sector workers and/or training of communities in health and HIV prevention beneficial
- Knowledge of Sexuality Education, GBV prevention and gender norms interventions, HIV prevention, school safety

Required minimum work experience

- Experience in HIV and GBV Prevention activities
- Experience with PEPFAR implementing activities and donor requirements
- Demonstrated ability to train and mentor educators and support staff
- Experience in developing a comprehensive training and mentoring plans as desired

- Ability to perform challenging and complex work
- Strong professional acumen and judgment
- Ability to work effectively with diverse stakeholders
- Computer literate with experience using MS Word, Excel, PowerPoint and Outlook
- Proficiency in English required
- Eligibility to work in South Africa
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Desirable additional education, work experience and personal abilities

- Demonstrated written, presentation, communication and organizational skills in English.
- Exceptional organizational and administrative skills with working knowledge of Microsoft Office.
- Demonstrated ability to manage large teams and effectively coordinate with a range of stakeholders including government, community and other civil society organizations, and the private sector;
- Demonstrated working knowledge of U.S. Government program management regulations; and
- Able to maintain confidentiality, tact and professionalism at all times.
- Able to exercise discretion, high levels of initiative and independent decision-making.
- Self-motivated, able to work independently and work as part of a multidisciplinary team.
- Attention to detail.
- The environment may at times be busy, noisy and need excellent organisational, time and stress management skills to complete the required tasks.

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Should you be interested in applying for this vacancy, please submit (1.) a cover letter (maximum one page) that clearly states which vacancy you are applying for and (2.) a detailed CV to: **Puleng Makau** at Vacancy7wrhi.ac.za **Subject Heading of email must read: Advert reference number: PM 0037 – 2018 and Job Title of position applied for.**

Those applicants that do not adhere to the above will not be considered for the respective position applied for.

The closing date for all applications is **15 January 2019**