

Advert reference number: DM– 002 2018

Counsellor

The Wits Reproductive Health and HIV Institute (Wits RHI) is a renowned African-led research institute that seeks solutions to Africa's health challenges.

It is located within the University of the Witwatersrand and addresses some of the greatest public health concerns affecting our region, including HIV and its related problems, sexual and reproductive health and vaccinology. We do this through pioneering, multi-disciplinary research; responsive technical support and innovation in health services; and evidence-based policy development and advocacy with national, regional and global stakeholders.

Main purpose of the job

To provide HIV rapid testing services, holistic HIV counseling and adherence support to clients receiving services within supported areas.

Location

Wits RHI – Tshwane Region 1 to 7

Key performance areas:

Conduct HIV rapid testing (finger prick):

- Perform HIV rapid tests
- Ensure related quality control procedures are followed
- Ensure results are documented as required

Provide client counseling and support:

- Provide pre and post testing counselling
- Provide HIV information to clients that includes but is not limited to risk reduction, ARV's, adherence, nutrition, hygiene, infant feeding,
- Provide counselling regarding disclosure
- Ensure that confidentiality is maintained
- Conduct in depth one on one counselling sessions and group counselling as and when required in accordance with counselling guidelines
- Provide adherence counselling
- Facilitate index case testing
- Support the implementation of self-testing services

Data reporting and administration:

- Comply with Standard Operating Procedures (SOPs) and guidelines.

The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful. In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.

- Accurately document counselling conducted in patient files (or equivalent)
- Accurately report data on activities conducted, in accordance with reporting requirements.
- Compile reports according to reporting requirements.
- Ensure all QC errors are addressed timeously
- Review, evaluate and document patient progress

Effective self-management and performance ownership:

- Take ownership and accountability for tasks and demonstrates effective self-management.
- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development by participating in ongoing training and development activities.

Required minimum education and training

- Grade 12
- Accredited certificate/training in performing finger pricks & HIV tests, Accredited certificate in basic HIV counseling or equivalent qualification

Required minimum work experience

- 6 months' experience in HIV Testing Services (HTS)

Desirable additional education, work experience and personal abilities

- Experience with Adherence Counselling and SRH counselling would be advantageous
- Ability to write reports and to use Microsoft Office packages.
- Fluency in more than one African language (especially isiZulu & Sesotho).
- Experience working for PEPFAR funded projects or in the NGO environment.
- Ability to prioritize tasks and work towards deadlines.
- Be a team player.
- Good interpersonal, communication and time management skills.

Should you be interested in applying for this vacancy, please submit a cover letter (maximum one page) that clearly states, which vacancy and region you are applying for and a detailed CV to: **Disego Matlawa at vacancy4@wrhi.ac.za**

The closing date for the vacancy is 14 September 2018.