

**Advert reference number: DM00035-2020**

**Research Nurse (OPPTIM Study) x 2 – 6 Months FT Contract**

**Main purpose of the job**

To provide best practice data collection, clinical assessments, collection of specimens and care, according to protocols and to provide pre- and post-test HIV counseling.

Wits RHI – Hillbrow and Malvern Clinic

**Key performance areas include:**

- Recruitment of participants to the study.
- Obtain informed consent according to SOPs and screen potential participants
- Administer questionnaires / interviews
- Liaise with Research Team
- Document and report all key events to the Study Coordinator/Project Manager
- Conduct pre and post HIV test Counselling (if needed).
- Draw blood from participants (adults and infants), process samples as required and send samples or specimens to laboratory.
- Obtain vital signs and conduct special investigations e.g. weighing of participants
- Administer study questionnaires / interviews.
- Inform participants of test results, as required.
- Provide appropriate health education and counselling where necessary.
- Refer participants to alternative care if necessary.
- Take responsibility for the Emergency Contact Research cell phone, during delegated time period
- Taking of the minutes for weekly research team meetings
- Ensure labs are printed, converted, graded and reviewed by an investigator prior to CRF completion, according to SOPs.
- Collect participant data from medical notes and complete CRFs.
- Maintain full clinical records for all participants.
- Maintain an inventory of laboratory samples.
- Perform sample related activities such as but not limited to labelling, storage, collection and completion of DCF's.
- Process samples on point-of-care instruments and conduct verification and EQA on instruments.
- Compile relevant reports and feedback on all activities.
- Quality control CRFs and other study documents
- Take ownership and accountability for tasks and demonstrates effective self-management.

*The Wits Health Consortium will only respond to shortlisted candidates. Candidates who have not been contacted within two weeks of the closing date can consider their applications unsuccessful. In accordance with our Employment Equity goals and plan, preference will be given to suitable applicants from designated groups as defined in the Employment Equity Act 55 of 1998 and subsequent amendments thereto.*

- Follow through to ensure that quality and productivity standards of own work are consistently and accurately maintained.
- Maintain a positive attitude and respond openly to feedback.
- Take ownership for driving own career development in attending training and development sessions and relevant meetings

#### **Required minimum education and training**

- Diploma or Degree in Nursing

#### **Required minimum work experience**

- Minimum 2 years relevant experience in a Clinical Research

#### **Desirable additional education, work experience and personal abilities**

- Certification in good clinical practice.
- Experience in a research environment.
- Experience in paediatrics in particular EPI experience and IMCI training.
- Ordered and systematic with strict compliance to protocols.
- Be tactful, respectful and maintain confidentiality.
- Good administrative skills together with working knowledge of Microsoft Office.
- Able to work under pressure and adhere to deadlines.
- Self-motivated, able to work independently and as part of a multidisciplinary team.
- Respectful with sound work ethic.

Should you be interested in applying for this vacancy, please submit (1.) a cover letter (maximum one page) that clearly states which vacancy you are applying for and (2.) a detailed CV to:

**vacancy14@wrhi.ac.za** Subject Heading of email must read: Advert reference number: DM0035 - 2020 and Job Title of position applied for. Those applicants that do not adhere to the above will not be considered for the respective position applied for.

***The closing date for this vacancy is 05 August 2020.***

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